

Humanities Initiatives at Community Colleges Sample Budget

[See Budget Instructions \(PDF\)](#)

Applicant Institution:

Project Director:

Project Grant Period: 9/1/2016 - 8/31/2019

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			9/1/2016 - 8/31/2017		9/1/2017 - 8/31/2018		9/1/2018 - 8/31/2019	
1. Salaries & Wages								
Project Director	Academic year salary: \$50,000/year	10%	\$5,000	10%	\$5,000	10%	\$5,000	\$15,000
Secretary	Calendar year salary: \$26,000	10%	\$2,600	10%	\$2,600	10%	\$2,600	\$7,800
Faculty Participation Stipends	\$150/day x 10 faculty x 20 days	15 days	\$22,500	3 days	\$4,500	2 days	\$3,000	\$30,000
2. Fringe Benefits								
Project Director	26% of funded portion of salary		\$1,300		\$1,300		\$1,300	\$3,900
Secretary	26% of funded portion of salary		\$676		\$676		\$676	\$2,028
3. Consultant Fees								
Professor Smith	\$750/day	3 days	\$2,250					\$2,250
Professor Jones	\$500/day			2 days	\$1,000			\$1,000
Professor Ramirez	\$500/day	3 days	\$1,500					\$1,500
Professor Lee	\$750/day					2 days	\$1,500	\$1,500
4. Travel								

Project Director	City to Washington DC for project directors' meeting (2 days@\$200/day airfare \$800/ hotel \$400)		\$1,600					\$1,600
Professor Smith	City to City (3 days@\$50/day airfare \$600/ hotel \$300)		\$1,050					\$1,050
Professor Jones	City to City (2 days@\$50/day airfare \$800/hotel \$200)				\$1,100			\$1,100
Professor Ramirez	City to City (3 days@\$50/day airfare \$500/ hotel \$300)		\$950					\$950
Professor Lee	City to City (2 days@\$50/day airfare \$700/ hotel \$200)						\$1,000	\$1,000
5. Supplies & Materials								
Project-related books for library			\$1,000					\$1,000
Books for participants (selected titles) 10 sets @ \$200/set			\$2,000					\$2,000
6. Services								
Photocopying			\$100		\$50		\$50	\$200
Telephone			\$100		\$100		\$100	\$300
Digital and website support			\$3,550					\$3,550

